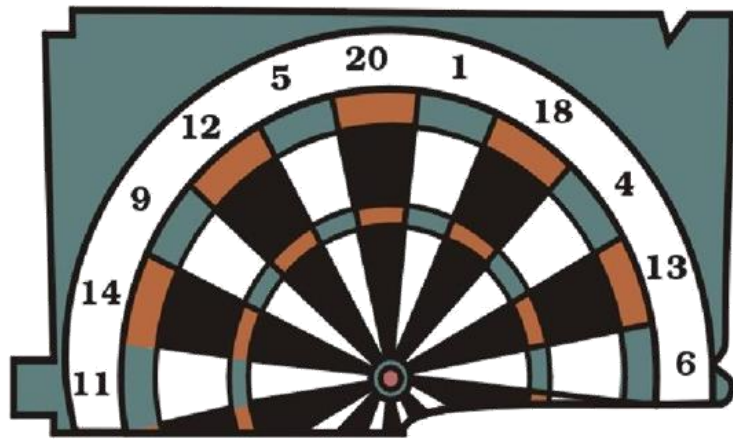


2019

Constitution

BRAMPTON BRAMALEA



**DART LEAGUE
EST. 1986**



Brampton/Bramalea Darts League Constitution

Part One

1.1 Executive Committee

The Executive Committee shall consist of five directors: President, Vice-President, Treasurer, Secretary, and the Director of Statistics and Scheduling. Non-voting committee members may be appointed to assist the Executive Committee.

In representing the members of the organization and acting as their “trustee”, directors have three basic duties:

1. The duty of diligence: this is the duty to act reasonably, prudently, in good faith and with a view to the best interests of the organization and its members
2. The duty of loyalty: this is the duty place the interests of the organization first, and to not use one’s position as a director to further private interests
3. The duty of obedience: this is the duty to act within the scope of the governing policies of the organization and within the scope of other laws, rules and regulations that apply to the organization. A board acts as one entity. Loyal directors support the decisions of the board, even if they might not personally agree with the decision and might not have voted to support the decision in the board meeting.

1.2 Vacancies

A vacancy on the Board may be filled by the Executive Committee members.

1.3 Removal of Executive Committee members.

Grounds for removing an Executive Committee members include being absent or acting in a manner inconsistent with the aims, objectives, and standards of the organization.

1.4 Remuneration of Executive Committee members.

The Executive Committee members shall serve without remuneration; provided, however, that they shall be entitled to be reimbursed for expenses incurred in carrying out their duties.

1.5 Election of the Executive

All elections shall be held at the AGM (Annual General Meeting) opposite two-year term for positions on the Executive. Elections for Vice President, and Treasurer will be year one and elections for President, Secretary and Statistician will be year two. All members in good standing are entitled to vote and to stand for a position on the Executive Committee. Any member in good standing wishing to stand for president must have been a league member for five consecutive years or have completed one full term on the Executive Committee.



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Current Executive Committee members may stand for re-election without the formality of being nominated. Any other member in good standing must submit a written nomination to the league secretary no later than 30 days prior to the AGM. All valid nominations will be posted on the league website. {amended April 2, 2013 AGM}

1.6 Quorum

The executive shall have the authority to make decisions pertaining to the welfare of the league. The executive shall be responsible for setting and collecting dues. For an executive meeting, a quorum shall consist of four executive members. A quorum for all other meetings shall consist of ten percent of the membership for the AGM and thirty percent of the captains for the captains meetings.

1.7 Executive Committee Duties

As a general guideline, the duties of the individual committee members are assigned as follows. The Executive Committee reserves the right to appoint duties in a manner that best suits the welfare of the organization.

1.7.1 The President

The President shall:

- Preside over all meetings or assign this duty to a delegate
- Have the deciding vote at all times when there is a tie vote at an executive meeting
- Not vote unless required
- Perform other duties as assigned

1.7.2 The Vice-President

The Vice-President shall:

- Perform the duties of the President in absentia
- Perform other duties as assigned

1.7.3 The Treasurer

The Treasurer shall:

- Keep all accounts of funds received and disbursed
- Provide an updated statement of funds to all members at the AGM and upon request at any other meeting
- Perform other duties as assigned
- Ensure that all cheques are signed by two members of the treasury committee



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1.7.4 The Secretary

The Secretary shall:

- Provide an agenda for all meetings
- Maintain a record of all minutes of executive and captains-meetings.
- Provide copies of minutes of captains meetings as requested.
- Perform other duties as assigned

1.7.5 The Director of Statistics

The Director of Statistics and Scheduling shall:

- Create and maintain the master schedule for the given year
- Coordinate the recording and maintenance of all league statistics
- Maintain the league membership information
- Perform other duties as assigned.

1.7.6 Executive committee Duties on Game Night

The Executive Committee playing on game night will not be considered as part of the Executive Committee, nor will they have any duties pertaining to their regular duties as an Executive member. Please refer to **Rules & Format Section 18** if an issue during game night should arise.

1.8 Property

All equipment/software purchased for any member of the Executive Committee and all documents created by any member of Executive Committee for their job functions during their term of office will remain at all times the property of the organization.

All of the above must be made available to organization when requested. All of the above must be returned to the organization when the Committee members elected term is completed, he or she resigns, or is removed from their position.

Part Two

2.1 Captains Meetings

Captains meetings will be held as necessary. It is the captain's responsibility to communicate with their team members what has taken place at these meetings. The captain or a team representative can vote at a captains meeting, but only one vote per team is permitted.



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Part Three

3.1 Changes to Constitution

This constitution shall only be changed by means of a vote by a quorum of the membership at either the AGM or by means of a special emergency membership meeting.

The Executive Committee may propose amendments to the constitution to be voted on at the AGM.

Amendments to the constitution may be proposed by any member in good standing by providing the proposal in writing to the Secretary at least two weeks prior to the AGM.

Part Four

4.1 Registration

Registration shall be according to the “Rules and Format” as issued and maintained by the Brampton/Bramalea Dart League.

Membership is renewed annually and takes effect from the first night of play of the season, and ends after the banquet is concluded.

Part Five

5.1 Rules of Play and Format

Rules of play and format shall be according to the “Rules and Format” as issued and maintained by the Brampton/Bramalea Dart League.

The Executive Committee may make changes to the rules of play and format that are deemed to be in the best interests of the organization and its members.

Part Six

6.1 Sponsor Regulations

Each sponsor will be required to have a minimum of two regulation dart boards. Additional boards may be required depending on how many teams are sponsored.

A committee will be appointed before the start of play to visit and inspect each sponsor’s equipment. A checklist will be completed for each sponsor. This will include: lighting, board conditions, throw lines, and board heights.

It is each captain’s responsibility to report any discrepancies to the attention of the executive.



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Part Seven

7.1 Disciplinary Actions *(amended April 4, 2014)*

The Executive Committee reserves the right to deny membership for any reasonable cause. Any member may have their membership suspended, terminated, or be deemed ineligible for membership in accordance with the findings of the Disciplinary Committee. (subject to review by the Appeals Committee if an appeal is sought).

The Executive Committee may initiate disciplinary actions upon a member, being satisfied that such individual has been guilty of conduct:

- i. In violation of the Constitution, Rules, or By-Laws of the organization, or
- ii. Using physical violence or uttering verbal threats against other members, or
- iii. Acting in a manner prejudicial (causing prejudice; detrimental or damaging) to the sport of darts, the character or interests of,
 - a. The league, or
 - b. The Executive Committee members, or
 - c. The members at large.

Members may be expelled or suspended for any length of time as determined by the Disciplinary Committee provided the policy and procedure for such suspensions is in accordance with the suspension policy and procedures set forth below in keeping with the principles of natural justice.

7.2 Members' Rights.

All Members are entitled to the benefit of the following principles of natural justice as follows:

- The right to know all details of the case against you.
- The right to a hearing before a decision is made.
- The right to impartial and unbiased decision-makers.
- The right to an appeal.
- The right to know the reasons for the decision.

7.3 Disciplinary Committee

The Disciplinary Committee shall be made up of the following:

- Two Executive Committee members
- Three non-involved Captains



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7.4 Appeals Committee

The Appeals Committee shall be made up of the following:

- Executive Committee members that were not part of the original Disciplinary Committee
- As required, non-involved Captains that were not part of the original Disciplinary Committee

Executive Committee members and captains cannot refuse appointment to either committee unless there is an obvious conflict of interest and must be prepared to meet in person or by teleconference on short notice.

7.5 Charges

Any Member wishing to prefer charges against any other member shall do so in writing, a full description of the alleged misconduct and names of witnesses who will testify shall be contained therein. Such written charges shall be in the hands of the Secretary (or designate) within seven days of the alleged misconduct. Under no circumstances shall any charges be accepted after the seven day limitation period.

If disciplinary action is warranted, the party that raised the charges must provide a \$50.00 bond in order for the Executive Committee to proceed. The bond will be returned if the outcome is in favor of the charging party.

In the event that contact with the charged individual is not possible because of relocation, lack of address or inability to attend a disciplinary hearing, the charged individual shall be placed on the list of suspended players/members as being "ineligible for membership". This status will remain until such time as the individual contacts the Executive Committee at which time the Disciplinary Committee procedure will take effect.

7.6 Disciplinary Hearing

An accused Member shall be notified in writing by the Secretary that he/she is required to attend before a Disciplinary Committee in person and the alleged misconduct shall be written out in the notification along with the names of all the witnesses and the person(s) making the allegations. Such notification shall be given a full seven days before the date of the hearing.

The hearing shall be held within a reasonable distance from the accused and the Disciplinary Committee. The accused and the disciplinary committee shall attend in person.

One committee member will act as secretary for the Disciplinary Committee and give a written report to the Secretary with recommendations within three days of the hearing. The accused member will be advised of the recommendations in writing within five days of the hearing.



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7.7 Confidentiality

All decisions and actions of the Disciplinary Committee are to be treated as confidential by all Disciplinary Committee members and the members. Information regarding these decisions can be released by the Executive Committee after the appeal deadline has passed.

7.8 Punishment

The Disciplinary Committee shall, if finding the accused member guilty of the allegations made against him/her, hand down one of the following punishments:

- Warning Letter
- Suspension – for a period to commence from the date of the findings of the Disciplinary Committee
- Expulsion
- Lifetime Suspension

7.9 Appeals

Any member receiving a punishment at a disciplinary hearing may appeal his/her punishment to the Executive Committee. Such appeal shall be made to the Secretary within thirty days of the initial disciplinary hearing. The Executive Committee shall cause the Appeals Committee to meet within thirty days of receipt of the appeal and the Appeal Committee shall, after reviewing the appeal, uphold or dismiss the appeal and their decision shall be final and binding.

Any member requesting an appeal that fails to notify the Secretary within fifteen days of the appeal date that they will be unable to attend or does not appear at the appeal may be responsible for any costs incurred in the setting of the meeting. The individual will be ineligible for membership until these costs are recovered in full, regardless of the outcome of the appeal. Due consideration will be given to extenuating circumstances.



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8.1 Darts Ontario Affiliate Program

Participation in the Darts Ontario Affiliate events are optional and are open to all Brampton/Bramalea Dart League members in good standing. Registration for these events are provided to the Captain's at the Captains meetings and must be returned to the Executive Committee by the last day to register for these events. Captain's are provided these dates as soon as they become available to the Executive by Darts Ontario. The league pays the entry fee for members who wish to play.

- Participants who sign up must provide their email address or phone number (email is preferred) to the Executive so they can confirm with the participant prior to the event. The Executive will not email participants with anything other than the required information about the event they registered for.
- Participants who have signed up for an event, but is not able to make the event, must notify the Executive with a valid reason (illness, death in the family, etc) no later than the day before the event. The more notification, the better.
- Participants who fail to notify the Executive or fail to show up the day of the event without a valid reason, could be subjected to pay the fee to the League that the League paid to Darts Ontario on behalf of that player. If there is a recurrence of this from the same member, the member would be subjected to pay the fee to the League and will not be eligible to play the Affiliates on behalf of the Brampton/Bramalea Dart League for one year.

8.2 Darts Ontario Provincial Byes

Due to the strict guidelines set by Darts Ontario, any members who accept a Provincial Bye and does not attend the event, will be ineligible to receive future byes through the Brampton/Bramalea Dart League

Revisions - Dated

Revision Dates	President	Vice-President	Treasurer	Secretary	Statistician
September 1987		Colin Phillips	Jim Wilkin		
September 1988		Colin Phillips	Jim Wilkin		
September 1990		Colin Phillips	Jim Wilkin		
September 1991		Colin Phillips	Jim Wilkin		
January 1995		Colin Phillips	Jim Wilkin		
February 1995		Colin Phillips	Jim Wilkin		
April 1997		Colin Phillips	Jim Wilkin		
August 1999	Randy McCoy	Colin Phillips	Jim Wilkin		
April 2012	Randy McCoy	Colin Phillips	Jim Wilkin	Rick Smith	Rob Hornblow
April 2013	Randy McCoy	Colin Phillips	Jim Wilkin	Rick Smith	Mike Glide
April 2014	Randy McCoy	Colin Phillips	Jim Wilkin	Rick Smith	Mike Glide
August 2019	Randy McCoy	Denise Martin	Sabrina Hoskins	Kellie Koczka	Kris McGinnis
September 2019	Randy McCoy	Denise Martin	Sabrina Hoskins	Kellie Koczka	Kris McGinnis